

## **How to proxy, registration and evidence for attendance**

### **Proxy**

The Company has sent a power of attorney pursuant to Form B as specified by the Department of Business Development, Ministry of Commerce. Such form prescribes clearly details of proxy matter for the shareholders, so that any shareholder who cannot attend the meeting by him/herself can consider whether to proxy any person or any independent director. The shareholder may specify more than one proxy for flexibility. In case any proxy cannot attend the meeting, other proxy may attend on his/her behalf. However, only one proxy can attend and vote in the meeting. Shares cannot be separated to multiple proxies. In addition, in voting for each agenda, the shareholder is entitled to either vote to agree, disagree or refrain from voting.

### **Registration to attend the meeting**

The registration to attend the annual general meeting of shareholders of the Company shall start about 1 hour prior to the meeting, which shall be started from 13.00 hours onwards. The meeting venue shall be at Meeting Room, Floor 25<sup>th</sup>, TP&T Tower, No. 1 Soi Vibhavadirangsit 19, Vibhavadirangsit Road, Chatuchak Sub-District, Chatuchak District, Bangkok 10900. Map of the meeting venue is also attached herewith.

### **Evidence of Identification for Attendance**

For attendees, please produce the following documents (as the case may be) before attending the Meeting.

#### **Shareholder Who Is a Thai-national Individual**

1. In the event of presence in person:

- Registration Form, which the Company has sent together with the notice of the invitation of the Meeting;
- An identification document issued by a government service, which document shows the photograph, first name and family name of the shareholder and has not yet expired, such as, identity card or civil servant's ID card or passport; in the event of a change of first name or family name, a supporting document must also be submitted.

2. In the event of proxy granted:

- The proxy form bearing a bar code, which the Company has sent together with the notice of the invitation of the Meeting and which has been filled in completely and correctly and signed by the proxy grantor and the proxy holder;
- A copy of the shareholder's document issued by the government service under 1, which copy has been certified true and correct by the shareholder's signature
- An identification document of the proxy holder, which has been issued by a government service, same as in 1

#### **Shareholder Who Is a Juristic Person Registered in Thailand**

1. In the event an authorized signatory acting on behalf of the juristic person is present in person:

- The document bearing a bar code, which the Company has sent together with the notice of the summoning of the Meeting;

- A copy of the juristic person's representative's document issued by the government service, same as in the case of an individual under 1;
- The shareholder's certificate of corporate registration, a copy of which is certified true and correct by the juristic person's representative and contains a statement indicating that the representative to be present at the Meeting is authorized to act on behalf of the juristic person who is the shareholder

2. In the event of proxy granted:

- The proxy in the form enclosed with the notice of the summoning of the Meeting and filled in completely and correctly and signed by the juristic person's representative (director) granting proxy and by the proxy holder;
- A copy of the shareholder's certificate of corporate registration, which copy has been certified true and correct by the juristic person's representative (director) and contains a statement indicating that the representative signing the proxy form is authorized to act on behalf of the juristic person who is the shareholder;
- A copy of the document issued by the government service to juristic person's representative (director) who is the proxy grantor, which copy has been certified true and correct by the grantor's signature;
- An identification document of the proxy holder, which has been issued by a government service, same as in the case of an individual under 1